**JOBSTER APPLICATION**

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Use Case Specification

TEAM 1

**Revision History**

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| Date | Revision # | Created By | Revision Notes |
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**UC. 2.5 Apply**

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| Actor(s): | Customers, Help Desk and Operations Manager |
| Short Description: | The customers should be able to apply for jobs in order to send their applications to the recruiter/partner. |
| Preconditions: | Customers should be logged into the system. |
| Post-conditions: | Partners should be able to view the submitted application. |
| Frequency of Use: | High |
| Normal Flow of Events: | |
| 1. The use case begins when the customer clicks on Apply. **[JP1: CN, ET, CC]**  2. Customers fill out the application and upload their resume in the provided section. **[JP2:CN]**  3. Customers review their application and click on submit**. [JP3: CN]**  4. The system sends the application to the partner who posted the job. **[JP4: CN, DF-OUT, Security]** | |
| Alternative Flows: | |
| None | |
| Exceptions: | |
| E1. Cancel application, from step 3:   1. The customer decides not to submit the application and clicks on No | |
| <<Include>>  Relationships: | No |
| <<Extend >>  Relationships: | No |
| Business Rules: | Customers must be registered users in order to apply for jobs |
| Assumptions: | Customers will be able to find jobs in the search result for jobs.  Customers will be interested in applying to those jobs. |

**UC. 4.1 View My Account**

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| Actor(s): | Customers, HR, Help Desk and Operations Manager, Account Manager |
| Short Description: | Customers should be able to view account information to check if it’s up-to-date. |
| Preconditions: | Customers should be logged into the system. They should have a valid account. |
| Post-conditions: | Customers should be able to view their account information |
| Frequency of Use: | High |
| Normal Flow of Events: | |
| 1. The use case begins when the customer clicks on account. **[JP1: ET]** 2. System displays user account information on the screen. **[JP2: DF-In]** 3. Customers access their account information. **[JP3: DF-In, Security]** | |
| Alternative Flows: | |
| None | |
| Exceptions: | |
| None | |
| <<Include>>  Relationships: | No |
| <<Extend >>  Relationships: | No |
| Business Rules: | Customers must be registered users in order to view their account information. |
| Assumptions: | Customers want to make sure that their information is accurate.  Customers want to make sure that their contact information is up-to-date. |

**UC. 4.2 Edit Account Information**

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| Actor(s): | Customers, HR, Help Desk and Operations Manager, Account Manager |
| Short Description: | Customers should be able to edit account information in order to update it. |
| Preconditions: | Customers should be logged in. They should have a valid account. |
| Post-conditions: | Customers should be able to view the saved changes in their accounts |
| Frequency of Use: | High |
| Normal Flow of Events: | |
| 1. The use case begins when the customer clicks on account. **[JP1: ET, CN]**  2. The customer clicks on edit mode and makes the necessary changes. **[JP2: CN, FV]**  3. Customer clicks on save to save the changes**. [JP3: CN]**  4. The system saves the changes and updates the account information**. [JP4: CN]**  5. The customer can view the saved changes in their account information. **[JP5: CN, DF-Out, Security]** | |
| Alternative Flows: | |
| None | |
| Exceptions: | |
| E1. Cancel changes, from step 3:   1. The customer doesn’t confirm the changes and clicks on No | |
| <<Include>>  Relationships: | No |
| <<Extend >>  Relationships: | No |
| Business Rules: | Customers must be registered users in order to edit account information. |
| Assumptions: | Customers will go through life events that will cause their information to change  Customers will update their account information as frequently as it changes |

**UC. 5.1 View Partner Information**

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| Actor(s): | HR, Account Manager |
| Short Description: | Partners should be able to view their information in order to check whether it needs updating. |
| Preconditions: | Partners should be logged into the system. They should have a valid account. |
| Post-conditions: | Partners should be able to view their information |
| Frequency of Use: | High |
| Normal Flow of Events: | |
| 1. The use case begins when the partner clicks on partner account. **[JP1: ET]** 2. The system displays the partner account information on the screen. **[JP2: DF-In]** 3. Partners access their account information. **[JP3: DF-In, Security]** | |
| Alternative Flows: | |
| None | |
| Exceptions: | |
| None | |
| <<Include>>  Relationships: | No |
| <<Extend >>  Relationships: | No |
| Business Rules: | Partners should be registered users in order to view their accounts |
| Assumptions: | Partners care about receiving applications in a timely manner.  Partners want customers to have the most up-to-date information about them. |

**UC. 5.2 Edit Partner Information**

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| Actor(s): | HR, Account Manager |
| Short Description: | Partners should be able to edit information if it needs updating. |
| Preconditions: | Partners should be logged into the system. They should have a valid account. |
| Post-conditions: | The changes to the account are saved successfully. |
| Frequency of Use: | High |
| Normal Flow of Events: | |
| 1. The use case begins when the partner clicks on account. **[JP1: ET, CN]**  2. The partner clicks on edit mode and makes the required changes. **[JP2: CN, FV]**  3. The partner saves the changes. **[JP3: CN]**  4. The system updates the partner account with the new information. **[JP4: CN]**  5. The partner can view the saved changes in their account. **[JP5: CN, DF-Out, Security]** | |
| Alternative Flows: | |
| None | |
| Exceptions: | |
| E1. Cancel changes, from step 3:   1. The partner doesn’t confirm the changes and clicks on No | |
| <<Include>>  Relationships: | No |
| <<Extend >>  Relationships: | No |
| Business Rules: | Partners must be registered users in order to edit their account information |
| Assumptions: | Partners will have changes in their information, such as contact information, phone number or mailing address  Partners want customers to have their most up-to-date information |

**UC. 5.3 Job Posting Management**

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| Actor(s): | HR, Account Manager |
| Short Description: | Partners should be able to post jobs in order to inform customers about new job openings. |
| Preconditions: | Partners should be logged into the system |
| Post-conditions: | Customers should be able to view the newly posted jobs |
| Frequency of Use: | High |
| Normal Flow of Events: | |
| 1. The use case begins when the partner clicks on post a job. **[JP1: CN, ET]**  2. The partner clicks on edit mode and enters information about the job. **[JP2: CN, FV]**  3. The partner reviews the information and clicks on post**. [JP3: CN]**  4. The system saves the job. **[JP4: CN]**  5. The system makes it available to customers to view and apply to. **[JP5: CN, DF-Out, Security]** | |
| Alternative Flows: | |
| None | |
| Exceptions: | |
| E1. Cancel job posting, from step 3:   1. Partner does not confirm the new job posting and clicks on No. | |
| <<Include>>  Relationships: | No |
| <<Extend >>  Relationships: | No |
| Business Rules: | Partners must be registered users in order to post jobs |
| Assumptions: | Partners will have frequent job openings  Partners will have multiple job openings |